



# Raynham Parish Council

## Meeting Minutes

Tuesday 25 July 2023, 7pm

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Parish Councillors present: David Sidell (Chairman), Richard Brooke (Vice Chairman), Tim Mudd, Barry Sergeant, Andrew Buck, Nigel Housden (District Councillor) and Tom FitzPatrick (County Councillor). Also in attendance: Jodie Bond (Parish Clerk) and Tom Raynham. There were no other members of the public present.

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**1. Welcome and to receive apologies for absence**

The Chairman welcomed all those present. There were no apologies received.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of meeting held on 23 May 2023**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To fill a parish councillor vacancy by co-option**

The Chairman called for a vote by way of show of hands for the co-option of Andrew Buck. Following a unanimous decision the Council RESOLVED to co-opt Andrew Buck onto the Parish Council. Proposed by Cllr Sidell and Seconded by Cllr Brooke. It was also noted that Tom Raynham, also in attendance, will be considered for co-option in November.

**5. To report progress on items not on the agenda from the last meeting**

Cllr Brooke noted that points raised from a recent meeting with the Raynham Estate will be finalised and brought to the next meeting for consideration.

**6. To hear from NCC and NNDC Cllrs**

Tom FitzPatrick (County Councillor)

Cllr FitzPatrick reported on matters including the Park & Ride at Postwick which will reopen for a trial period in December, (it costs round £200-250k per year to run the park and rides), consultation is open for Greater Anglian ticket sale changes which NCC cannot support, Summer Holiday Activities for children who are deprived (delivered in conjunction with Active Norfolk), Next of Kin Appeal for Edita Kuokalaitefrom, Disability Action Plan and County deals and Devolution (further work going on with this). Please visit [www.norfolk.gov.uk](http://www.norfolk.gov.uk) for details.

Nigel Housden (District Councillor)

Cllr Housden and Cllr Mudd have been working on the provision of allotments under the s106 agreement, following the significant interest from parishioners. However, Cllr Mudd believes there

is sufficient demand that the allotments should not be subject to the s106 agreement nor subject to development of the first 20 houses before the allotments are considered. The land is already allocated and just needs to be rotavated.

Cllr Housden agreed to pursue this request with NNDC on the behalf of The Parish Council and community and it was agreed that Cllr Mudd and Cllr Housden will contact parishioners again via one of the members of the public that got in touch with us. Thanks, given.

Cllr Housden followed up the enquire regarding he £13k that was intended for the heritage assets, NNDC explained that they had found the file but not closed it off properly, nor actioned anything since the application went in. NNDC then asked to speak to Cllr Housden, but unfortunately he is still waiting to hear from them.

Tom Raynham will look into this but believes it should be a year on year payment, however Cllr Mudd and other Councillors believes it should be a lump sum received at the beginning of the agreement, not at the end. Cllr Housden will follow this up with NNDC. Thanks, given.

## **7. Open forum for Public Participation: an opportunity to hear from members of the public**

There were no comments.

## **8. Open Spaces**

### **8.1 Discuss and report any highways issues**

Clerk to report the footpath near the petrol station to be scraped and the white village gateways to be cleaned for the next Highway Rangers visit.

Tom Raynham explained that he has requested that the speed limit is reduced along the A1065 and following a traffic survey 45% of vehicles recorded were speeding (over 50mph) with around 10% of drivers recorded speeding at or over 90mph. Cllr Sidell added that the SAM2 was not in position along the A1065 during this time.

All agreed the speed limit should be reduced if possible.

### **8.2 Receive SAM2 report**

Location:	South Raynham 1065 July 23
Period:	20/05/2023 through 23/07/2023
85th Percentile Speed	46.6 MPH
85th Percentile Vehicles	143012
Max Speed	75 MPH on 22/05/2023 05:45:00
Total Vehicles	168249

Clerk requested a speed trap from the local police for East and West Raynham to which they have replied that they will try to send operatives to a site in West Raynham near the old school site at a time that we feel would be most beneficial and will forward our request on to the department for fast roads for the A1065 in East and South Raynham. Cllr FitzPatrick suggested forwarding a copy of the request to the new police inspector.

Clerk to also forward this data to Cllr Fitzpatrick to be sent to the Road Safety team at NCC.

- 8.3 To receive update on funding for new trod adjacent to Bowling Green  
Clerk to submit a grant application to the Solar Farm for approx. £5500 (Clerk to request a formal quote from Highways in the meantime and submit a request for half the funds).  
Bollards will be considered on the trod is completed. Tom Raynham suggested a double kerb as an alternative to bollards.
- 8.4 To receive update on low voltage street light reported to UKPN  
Cllr Sidell reported that the cable was reportedly damaged, but it has now been repaired and this fault now resolved.
- 8.5 Receive update on possible site for allotments  
See item 6.
- 8.6 Discuss annual play area inspection report and agree any remedial work if necessary  
Cllr Sidell will action the minor issues wherever possible and monitor the other issues raised, however there were no high risk items raised in the report. Clerk to obtain a quote for the other items raised and present this to the Council for consideration. It was agreed that funds should be earmarked each year for the ongoing maintenance of the play equipment.  
Cllrs Housden & FitzPatrick suggested applying to the NNDC Sustainable Communities Fund for a grant if it would help. Thanks given.
- 8.7 Receive update on the parish grass cutting and change of contractor for the 2023 season  
Cllr Sidell explained that the new contractors were unable to cut the village hall car park as they could not gain access, but they will be given a key at their next visit.  
Cllr Sidell also proposed that we request a financial contribution towards the cost of the car park grass cutting. All agreed.  
Clerk to check that the footpath behind The Drove is included on the contractors map.  
Cllr Brooke noted that one of the cherry trees on the green is dead and needs to be removed. Tom Raynham agreed to look into this and also agreed to extend the Estates grass cutting to include the verges from the bridge to West Raynham. Thanks, given.

## 9. Planning Matters

- 9.1 To receive results of applications
- PF/17/0729** - Erection of 94 dwellings  
NNDC decision – PENDING
- PF/22/2289** | Lodge Farm , Swaffham Road, East Raynham  
Conversion and extension of farm buildings to form: i) farm shop, ii) retail units and iii) cafe/restaurant;  
PC comment – SUPPORT subject to speed limit reductions | DC decision - PENDING
- PF/23/0628** | Raynham Estate , The Lake , Harlands Road, West Raynham, NR21 7EZ  
Erection of 9 boathouse/lodges for use as holiday accommodation,  
PC comment – NEUTRAL | DC decision - PENDING
- PF/22/2300** - Field 750M North East Of Helhoughton Church, Fakenham Road, Helhoughton

Draft until approved at next meeting

A balanced cut and fill irrigation reservoir (up to 120,000m3), water pumping station, landscaping works and associated buried pipeline(s)

PC comment – SUPPORT with comments | DC decision - PENDING

**PF/23/0837** - Rectory Cottage, South Raynham Road, West Raynham

Demolition of two-storey side extension and outbuilding; Erection of two- storey/single-storey side & rear extensions & conversion/extension of existing outbuilding to provide artist's studio

PC comment – SUPPORT | DC decision - PENDING

**PF/23/1004** – West Raynham Auto Clinic, Massingham Road, West Raynham, NR21 7AJ

Demolition of existing workshop and construction of new dwelling

PC comment – SUPPORT with comments | DC decision – PENDING

9.2 To receive and consider new applications

**PF/22/0109** | 12 The Drove, West Raynham

Erection of replacement single-storey side extension

It was noted that this was not a recent application and included in error.

**10. Receive and consider any correspondence**

Npower – price increase letter – made available to Councillors.

**11. Financial Matters**

11.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (see below)

Payments

Clerk	Salary (Jun-Jul)	£271.50
Hempton PC	Clerk Expenses	£18.07
David Bracey	Play Area Inspection	£120.00
K&M Lighting	Street Light Maintenance (Jun-Jul)	£21.44
EG Care Ltd	Grass Cutting from July	£126.00
CGM Ltd	Grass Cutting to July	£382.50

Receipts

Barclays Bank	Interest on reserves	£11.01
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**12. To review and approve the Standing Orders, FOI Policy, Lone Workers Policy and H&S Policy**

Following review, the Council RESOLVED to approve the policies presented by the Clerk.

**13. To receive any items for inclusion on the next agenda and to note the date of the next meeting**

Items for inclusion on the next agenda:- Councillor Training

The next meeting will be held on 26 September. The Chairman thanked everyone for attending and closed the meeting at 8.04pm.

Signed by Chairman: ..... Date: .....