



# Raynham Parish Council

## Meeting Minutes

Tuesday 31 January 2023, 7pm

---

Parish Councillors present: David Sidell (Chariman), Richard Brooke (Vice Chairman), Tim Mudd, Barry Sergeant, Nigel Housden (District Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

---

**1. Welcome and to receive apologies for absence**

The Chairman welcomed all those present.

Apologies were received from Andrew Buck, Tracey Fenn & Tom FitzPatrick (County Councillor).

Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of meeting held on 29 November 2022**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

The 2023 grass cutting contract has been awarded to EG Care.

The NNDC Planning Dpt survey was submitted with input from Council members.

Comments regarding the lack of communication from NNDC was also submitted to Cllr Housden to circulate on our behalf.

**5. To hear from NCC and NNDC Cllrs**

Tom FitzPatrick (County Councillor)

The County Council report is available to view via our website [www.raynhampc.info](http://www.raynhampc.info)

Nigel Housden (District Councillor)

There was some discussion following the replies received in response to the Parish Council's concerns with the lack of communication, in particular around the governance review and planning applications. It was agreed that a further response will be drafted to NNDC and forwarded to Cllr Housden who agreed to circulate it on our behalf.

Cllr Housden noted that the s106 on the application for 94 dwellings is still being held up due to the nitrates. Also, an email had been received in response to the queries put forward regarding the solar application CDA/19/0893, which has been investigated, applicants have conformed, and the enforcement case now closed. Cllr Mudd asked about the £13,000 funding that was to be received for heritage assets. As there was no mention of this it will be raised again.

**6. Open forum for Public Participation: an opportunity to hear from members of the public**

There were none.

**7. Open Spaces**

7.1 Discuss and report any highways issues

Cllr Mudd wished to thank Cllr Housden and Cllr FitzPatrick on behalf of the Parish Council for their help to get Station Road included on the gritting route.

7.2 Receive SAM2 report

For Project: South

Location/Name: Incoming

Traffic Report From 01/12/2022 08:00:00 through 28/01/2023 18:59:59

85th Percentile Speed 46.3 MPH

Max Speed 80 MPH on 05/01/2023 06:25:00

Total Vehicles 119362

7.3 To note any progress on funding applications for new trod adjacent to Bowling Green

The grant application has been submitted to NCC PPS scheme for 50% of the overall cost, however following discussion this project will be reviewed at the next meeting as it may not be required if the children's play park is relocated to the old school site, as preliminarily suggested by Tom Raynham.

**8. Planning Matters**

8.1 To receive results of applications

PF/17/0729 - Erection of 94 dwellings

NNDC decision – PENDING

PF/22/1913 | Land At Grid Ref 588801.08 326994.39, Swaffham Road, Dunton

Erection of outdoor restaurant building, toilet block and provision of associated car park, and formation of access track

PC comment – NEUTRAL | DC decision - APPROVED

PF/22/2289 | Lodge Farm , Swaffham Road, East Raynham

Conversion and extension of farm buildings to form: i) farm shop, ii) retail units and iii) cafe/restaurant; use of land as an outdoor plant centre; and erection of bin/cycle store and garden retail building. Formation of new access onto Swaffham Road (A0165), creation of car park and associated hard/soft landscaping

PC comment – SUPPORT subject to adequate speed limit reductions | DC decision - PENDING

LA/22/2223 | 11 The Street, West Raynham, Fakenham, Norfolk, NR21 7AD

Works associated with replacement of existing windows in front elevation of dwelling

PC comment – SUPPORT | DC decision - APPROVED

PF/22/2742 | Trees Field Farm, Heath Road, West Raynham, Fakenham, Norfolk, NR21

Erection of two-storey agricultural workers dwelling (revised scheme)

PC comment – NEUTRAL | DC decision - PENDING

Draft until approved at next meeting

PF/22/2729 | 95 Raynham Way, West Raynham, Fakenham, Norfolk, NR21 7JT

Two storey side extension to dwelling

PC comment – NEUTRAL | DC decision - APPROVED

8.2 To receive and consider new applications  
There were none.

**9. To receive and consider any correspondence**

There were none other than those received from NNDC, as discussed under item 5.

**10. Financial Matters**

10.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (see below)

Clerk	Salary (Dec-Jan)	£390
Hempton PC	Clerks Expenses	£12.23
K&M Lighting	Street Lighting Maintenance	£21.44

10.2 To approve the budget and set the precept for 2023/24

Following consideration, the Council approved the budget presented by the Clerk and RESOLVED to set the precept for 2023/24 at £9536, which represents no increase on last year's precept. Clerk to action.

**11. To receive any items for inclusion on the next agenda and to note the date of the next meeting**

The next meetings will be held on 28 March at 7pm.

The Chairman thanked everyone for attending and closed the meeting at 8.07pm.

Signed by Chairman: ..... Date: .....

**12. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:**

**To acknowledge national pay scale uplift of Clerks salary, backdated to 1st April 2022.**

Following discussion, the Council APPROVED the SCP increase to be applied to the Clerks Salary.