



Raynham Parish Council

Meeting Minutes

Tuesday 28 September 2021, 7pm

Parish Councillors present: David Sidell (Chairman), Richard Brooke (Vice Chairman), Tim Mudd, Tracey Fenn, Barry Sergeant. Also in attendance: Jodie Bond (Parish Clerk), there were no members of the public.

1. Welcome and to receive apologies for absence

Apologies received from Andrew Buck, Nigel Housden (District Councillor) and Tom FitzPatrick (County Councillor). Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 27 July 2021

The minutes were approved without amendment.

4. To report progress on items not on the agenda from the last meeting

Cllr Sidell agreed to remove the loose chain in the play area until it can be repaired.

5. To receive reports from NCC Cllr & NNDC Cllr, if attending

Cllr Tom FitzPatrick

Report can be viewed via website at www.raynhampc.info

Cllr Nigel Housden

Section 106 Agreement - 94 Houses

This saga has progressed at an extraordinary lifeless pace. Following a confidential review of the draft in January 2021, I received further information and details in March, although very little progress was made during the intervening period. In June a meeting was held at FW Properties offices to discuss a number of aspects, including the 106 Agreement, solar farm and boundary changes at West Raynham; the meeting included myself and NNDC Chief Exec - Steve Blatch. Since then endless emails have been back and forth between NNDC and Ian Fox - FW Properties, these, amongst other things, highlighted the lack of response from Norfolk County Council's solicitors. Geoff Lyons who has been dealing with the Agreement, has shared his frustrations with the NNDC Chief Exec and Ian Fox at the lack of progress; back in May he was endeavouring to unblock the delays at County level.

Since May progress has been achieved - slowly, a revised Draft Agreement was circulated on 24 August, with a current target deadline date of the 15 October for the document to be signed, completed and issued.

Solar Farm

I am waiting for further details to be made available.

CLLr Mudd noted that he is awaiting a further response to a question he posed to CLLr Housden in November 2020, regarding planning application (PF/19/0893) and the proposed extension of the Solar Farm life to 40 years. A response was received the same day, but CLLr Housden was unable to clarify the situation regarding a proposed one-off heritage contribution of £13000 and its whereabouts and validity and was going to look into the situation and advise. To date no further response has been received.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. Open Spaces

The recent Cosmic Roots Festival at Raynham Estate was mentioned. Abbie Panks, from the Estate, had confirmed that this year is the last year for Cosmic Roots. The music festival for August 2022 will be more family orientated with 80's and 90's music, comedians, magicians etc.

The Clerk had received a complaint regarding the excessive sound levels in Colkirk during this year's event. The complainant was advised to redirect their comments to Raynham Estate and NNDC.

7.1 LED streetlighting funding update

Following a public consultation carried out by the Parish Council, which showed unanimous support of the project, the full application will be submitted to Sheringham Shoal. Clerk to action.

7.2 Receive update on the footpath behind The Drove/Hollow Lane

Clerk confirmed the Parish Councils decision to extinguish the old footpath and re-plan the new footpath as suggested by Norfolk County Council. Further update to follow.

7.3 Consider a handyman to clear the S Raynham bus shelter and other work if required

The bus shelter on A1065 in South Raynham is looking untidy. Following discussion, the Council RESOLVED to ask Roy Swain to undertake some clearing work at a minimum price of £25 (£12.50 per hour). Although no buses stop at this shelter CLLr Brookes has heard from a few parishioners that the shelter is still used. It was also suggested that we ask Roy to clear the green grit bin opposite, too. Clerk to action.

7.4 Receive update on bus shelter at The Orchard

Please see Nigel's report at item 5.

It was also noted that subject to the final result of the NNDC Governance Review, whereby all the homes on the old RAF base will be moved into Raynham from Helhoughton, the proposed bus shelters near The Kiptons will become the responsibility of Raynham PC. Therefore, the funding awarded from the developers for their upkeep would therefore need to be retained by Raynham PC.

7.5 Receive an update on the leaking septic tank on Hollow Lane

An update had been received from NNDC environmental health department explaining that following a survey the tank requires replacement, which will not be possible given the restrictions on space etc. NNDC have advised the residents to contact Anglian Water and get connected to the mains and in the meantime the residents must empty the tank frequently.

Draft until approved at next meeting

Clerk to reply to NNDC asking them to oversee that the homes are connected to the mains, as a matter of urgency, and to keep pressure on the homeowners so that the septic tank is emptied frequently. This is a serious health hazard, has been ongoing for months and must be resolved before the winter.

7.6 Discuss and report other highways issues

Clerk to request that the road signs and cleaned and cleared.

7.7 Receive report on the SAM2

Cllr Sidell is happy to continue moving the SAM2 and recharging the batteries. Cllrs Sidell and Brooke both agreed to join a zoom meeting, together with Councillors from West Rudham PC and Wescotec to learn how to successfully extract the data so that it can be produced at our meetings. Cllr Sidell had spoken to the Chairman at West Rudham PC who suggested paying someone to routinely go around the villages to move them and download the data. It was agreed this would be considered further, following the meeting with Westcotec and after an attempt to extract the data ourselves.

7.8 Receive an update on the trod adjacent to Bowling Green, West Raynham

The developer did agree to excavate/level the topsoil. According to Cllr FitzPatrick's report there is no funding available from Highways for this work at present but there may be some Members Funding available. Councillors suggested the Clerk obtains a quote from Highways for consideration and to apply for funding.

8. Planning Matters

8.1 To receive results of applications

PF/20/0756 | 9 & 10 West Raynham Road, South Raynham, Fakenham, NR21 7HG

NNDC decision – Pending.

LA/20/0757 | 9 & 10 West Raynham Road, South Raynham, Fakenham, NR21 7HG

NNDC decision – Pending.

PF/20/0763 | Plot opposite No. 9 West Raynham Road, South Raynham

NNDC decision – Pending

PF/17/0729 - Erection of 94 dwellings

NNDC decision – Pending.

PF/20/1591 | 1 Swaffham Road, East Raynham, Fakenham, NR21 7EE

NNDC decision – Pending.

PF/20/1580 | 8-10 Swaffham Road, East Raynham, Fakenham, NR21 7EE

NNDC decision – Pending.

PF/20/1581 | 7 Swaffham Road, East Raynham, Fakenham, NR21 7EE

NNDC decision – Pending

8.2 To receive and consider new applications

NP/21/2252 | Prior notification of proposed agricultural development - hardstanding for placement of Alligator digestate storage bag - 0.6 hectares | Hall Farmhouse, Swaffham Road, East Raynham.

PC comment - Neutral, however the application was not informative and the exact location was unclear | NNDC decision – prior approval given.

LA/21/1965 | Works to replace existing damaged wallpaper covering to the walls of Belisarius Room & adjacent bedroom to 1st floor with a new fabric wall covering to the walls. Other works on a like-for-like basis | Raynham Hall, Swaffham Road, East Raynham, Norfolk, NR21 7EP
 PC comment – None submitted, due to time restrictions | NNDC decision -

9. To receive and consider correspondence

Eon letter regarding a price increase - Clerk to obtain a comparison quote for consideration.

10. Financial matters

10.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description	Ref	Payment
Eon	Electricity	DD	51.05
K&M Lighting	Street Lighting	Online	100.36
Clerk	Salary	Online	218.24
Hempton PC	Clerk Mobile, Laptop & Stationery Contribution	Online	23.31
CGM Ltd	Grass Cutting	Online	244.78
Total payments to be approved			£637.74
Receipt from	Description	Ref	Amount
Barclays Bank	Interest on reserves	DC	0.06
Total receipts received			£0.06

Payments to be made online.

10.2 To review and approve the 6 monthly budget

The Clerk presented a draft of the 6 monthly budget for discussion. The Council is 44.40% spent on budget as of 1 September.

10.3 To agree to re-appoint the internal auditor for the 2021-22 financial year

It was discussed and agreed to appoint Di Dann to carry out the independent Internal Audit for 2021-22 at an agreed cost of £30.

10.4 Agree to make a donation to The Royal British Legion for Remembrance Day

The Council RESOLVED to purchase a poppy wreath (type C) from the Royal British Legion for £20.75. Cllr Sidell will present the poppy wreath on Remembrance Sunday. Clerk to action. It was suggested that we could reuse the wreath for 2 years or more, to save on landfill waste and just make a donation.

11. To review and approve the Information Audit

Following review, the Council RESOLVED to approve the Information Audit presented by the Clerk.

12. To receive any items for inclusion on the next agenda and to note the date of the next meeting

The date of next ordinary meeting will be Tuesday 30 November 2021.

The Chairman closed the meeting at 8.25pm

Signed by Chairman: Date: