



# Raynham Parish Council

## Meeting Minutes

Tuesday 28<sup>th</sup> January 2020 at 7pm, West Raynham Village Hall

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Parish Councillors present: David Sidell (Chairman), Richard Brooke, Tim Mudd, Barry Sergeant  
Also in attendance: Jodie Bond (Parish Clerk), there were no members of the public.

**1. To receive apologies for absence**

Apologies received from Cllr Fenn, Cllr Buck (Vice Chairman), Cllr FitzPatrick & Cllr Housden.  
Apologies accepted.

**2. Members' declarations of interest in items on the agenda**

There were none.

**3. Approval of the minutes of the meeting held on 26<sup>th</sup> November 2019**

The minutes of the meeting were approved and were signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

Group training will be arranged and dates submitted to all councillors over the next few weeks.

**5. Receive reports from NCC & NNDC Councillors and PC if attending**

Not present. Please see reports below.

**NNDC Report**

Following a meeting with planning officers, details of the Section 106 Agreement for the West Raynham Airfield development are still being worked through. These specifically relate to Highways requirements. I am waiting for a full written report and will confirm further once this is received.

**NCC Report**

Report from County Cllr Tom FitzPatrick – Raynham Parish Council 28<sup>th</sup> January 2020.

1. The Norfolk Fire & Rescue Integrated Risk Management Plan has been accepted by Cabinet and was discussed at Scrutiny today (28 January) following the consultation carried out last year.
2. Consultation has been held for the planned special needs school in Fakenham, which will meet a real need in this area.
3. The County Council Budget proposals were discussed at Scrutiny this morning and will now go to the Full County Council Budget meeting in February.
4. There will be a special meeting of the County Council on 3<sup>rd</sup> February to agree the County Council proposals to the Local Government Boundary Commission regarding the revised County Divisions. The proposal for this area would see no change to this division, except that it would be renamed 'Fakenham and The Raynhams'

**6. Open forum for Public Participation: an opportunity to hear from members of the public**

There were none.

**7. Open Spaces**

**7.1 Play Area equipment update**

Some work has been carried out, but some is still outstanding. The cabin hand rail and cargo net beam is still outstanding. It was noted that a tree had fallen down in the storm at the edge of the play area.

NNDC had given an update that there had been some issues with the new No Dog sign design but that they would be installed soon.

7.2 White Village Gateways update  
NCC has advised that results should be received by mid-March.

7.3 Highways issues  
SAM2 – Cllr Sidell is happy to continue to move the SAM2 between locations.

**8. Planning Matters**

PF/19/2180 - Sheriff House – No objection  
PF/20/0113 - 39 Stephenson Close - No objection  
PF/17/0729 - Erection of 94 dwellings - Objection – No decision  
Mr Mudd had contacted the Planning Dpt to get an update, and in particular the bus stop issues – no response had been received. Mr Mudd will continue to request updates as a member of the public. Clerk to liaise with Cllr Housden and the Planning Dpt for an update – especially concerning the bus shelter at the entrance to the Orchard.

**9. To receive any correspondence**

The correspondence was available for councillors to read.  
Jerome Mayhew MP Meeting – Clerk to liaise with other Parish Councils and notify Raynham Council of suggested dates for a meeting with Mr Mayhew.

**10. Finance**

10.1 Clerk advised the Financial Statement for the period Dec 2019 to Jan 2020 which was AGREED.

10.2 The Council RESOLVED to approve the payments list (below)

Payment to	Description	Amount
J Bond	Salary	£268.96
Hempton PC	Clerk mobile	£26.11
	<b>Total</b>	<b>£295.07</b>
Receipts from	Description	Amount
Barclays	Interest	£2.09
NNDC	Dog bin empty refund	£122.40
Solar Farm	Defib	£2120
HMRC	Vat refund	£1536.52
	<b>Total</b>	<b>£3781.01</b>

**11. To receive any items for inclusion on the next agenda**

Adopt revised risk management policy

**12. To note the date of the next parish council meeting**

Tuesday 31<sup>st</sup> March 2020

Meeting was closed at 7.55pm

Signed by Chairman: ..... Date: .....