



Raynham Parish Council

Meeting Minutes

Tuesday 28 July 2020, 7pm

Parish Councillors present: David Sidell (Chairman), Andrew Buck (Vice Chairman), Richard Brooke, Tim Mudd, Barry Sergeant, Tracey Fenn, Tom FitzPatrick (County Councillor), Nigel Housden (District Councillor).

Also in attendance: Jodie Bond (Parish Clerk), there were no members of the public.

1. Welcome and to receive apologies for absence

Chairman welcomed all. There were no apologies.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 26 May 2020

The minutes were approved without amendment.

4. To report progress on items not on the agenda from the last meeting

Cllr Brookes asked, if we agree to change all street lights to LED, how the electricity company will reduce the cost of our bill as we are on an unmetered supply. Clerk advised that in other parishes the bills are automatically reduced following notification from the LED supplier to UKPN. Clerk to confirm.

5. Receive reports from NCC & NNDC Councillors and PC if attending

Cllr FitzPatrick (report can be viewed via our website www.raynhampc.info)

NNDC Cllr Housden

Cllr Fenn – asked will there be Covid19 wardens around to police the safeguarding, as from experience many people are not adhering to social distancing when in shops, which is very frustrating.

Cllr Housden explained that this was the intention and their purpose will be to help advise people about social distancing and wearing face coverings etc and hopefully keep things flowing.

Cllr Housden wished to receive an update on the PC's decision regarding the bus shelters for the s106 at the airfield site (see item 7.7).

The plans to widen the road heading into the bend near the Kiptons still raises concern with the PC and Cllr Housden, the proposal to widen it to 5.3m would create a race track. Cllr Housden has in turn raised this with the Planning Dpt but not heard back yet. Cllr FitzPatrick will speak to the NCC Highways inspector and highlight these concerns. Cllr Mudd will send photos to Cllr FitzPatrick. It is also agreed that demarcation lines are also essential.

The fly dumped tyres have been removed from the water tower road by NNDC EHDpt. Thanks, given to Cllr Housden for arranging this.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. Open Spaces

A New dog bin has been requested for West Raynham, on Helhoughton Road footpath. The Council RESOLVED to take on the maintenance and responsibility of this new dog bin if the resident can arrange the funding for it via the Solar Farm Committee. Clerk to liaises with NNDC regarding collections once dog bin has been installed.

7.1 Play Area update

The annual play area inspection report highlighted some low tree boughs, some have been removed. Further boughs will be inspected by Cllr Sidell and Cllr Brooke and removed if necessary.

The play area was re-opened on 4th July, a risk assessment was carried out in advance, 3 x hand sanitiser stations have been set up on site and posters have been put up with Government guidance for users.

7.2 White Village Gateways update

Highways have confirmed that the gateways locations will be agreed and finalised within the next two weeks. Cllr Buck raised the point that the gateways must be well positioned to gain the greatest impact on drivers. If the East Raynham gates are located too close to the bend and wooded area, they may not have the impact required. Clerk to circulate details of the proposed locations to all Councillors once received from Highways.

7.3 SAM2 update

The West Raynham location is not productive in its current position as it is not activated. Therefore, Cllr Sidell suggested that the location of the SAM2 would be more beneficial if it was re-sited in South Raynham (approaching the wood). Clerk to confirm new location with NCC Highways.

7.4 Discuss and agree any general maintenance work required around the village

The footpath behind The Drove has not been cut by the contractors. Clerk to chase this up ASAP.

7.5 Consider any highways issues

There were none.

7.6 Consider and agree to replace the East Raynham street light

Clerk is still awaiting a confirmed price but as a guide a new LED lantern and bracket may cost approx. £315 plus VAT. It was agreed to schedule this work for autumn, following a confirmed price.

7.7 Consider and agree spec options for the bus shelter at The Orchard

Following discussion, it was AGREED that a wooden bus shelter would be preferred, to keep it in line with current surroundings. Possibly an oak shelter with Perspex instead of glass windows. A final decision will be made and the details will be passed to Cllr Housden for submission to the developers.

7.8 River footpath access

Cllr Brooke has received many requests from parishioners to access the river side path. It is not a public right of way, however it is believed Raynham Estate agreed to allow people to walk there in the past. Clerk to ask Tom Raynham whether it could be cleared to allow walkers access and if funding is required to clear it, an application could be submitted to the solar committee, as this would benefit many local residents.

8. Planning Matters

PF/20/0894 | Atcherley House, 4 Atcherley Square, West Raynham, Fakenham, NR21 7DG

Second floor extension to bay at rear, removal of 3 ground floor windows to rear and installation of glazed doors within enlarged opening, removal of dormers to rear elevation and installation of rooflights.

PC Comment – Neutral – NNDC decision - awaiting

PF/20/0756 | 9 & 10 West Raynham Road, South Raynham, Fakenham, NR21 7HG

Variation of condition 2 (approved plans) of planning permission PF/18/0034 to allow for changes to internal layout, installation of air source heat pump with enclosure, new lean-to extension to north elevation following demolition of existing lean-to; alterations to windows.

PC Comment – Neutral – NNDC decision - awaiting

LA/20/0757 | 9 & 10 West Raynham Road, South Raynham, Fakenham, NR21 7HG

Variation of condition 2 (approved plans) of listed building consent LA/18/0027 to allow for amendments to approved works associated with changes to internal layout, installation of air source heat pump with enclosure, new lean-to extension to north elevation following demolition of existing lean-to; alterations to windows.

PC Comment – Neutral – NNDC decision - awaiting

PF/20/0763 | Plot opposite No. 9 West Raynham Road, South Raynham

Variation of Condition 2 of Planning permission PF/18/0041 to allow for changes in design detailing and finishes

PC Comment – Neutral – NNDC decision – awaiting

PF/17/0729 - Erection of 94 dwellings - Objection – No decision

PC Comment – Objection – NNDC decision - awaiting

9. Correspondence

Clerks & councils' direct magazine.

10. Finance

10.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

| Payment to | Description | Chq No. | Payment |
|--------------------------------------|---------------------------------|---------|----------------|
| Clerk | Salary | 100537 | £229.43 |
| Hempton PC | Clerk mobile & stationery cont. | 100538 | £21.81 |
| NPTS | Website hosting and domain | 100539 | £30.00 |
| Steve Jackman | Website compliancy work | 100540 | £45.00 |
| David Bracey | Play Area inspection | 100541 | £96.00 |
| K&M Lighting | Street lighting | 100542 | £381.08 |
| Total payments to be approved | | | £803.32 |
| Receipt from | Description | Ref | Amount |
| Barclays | Interest | DC | £0.57 |
| Total receipts received | | | £0.57 |

10.2 To consider and agree to set up online banking to make payments

Following discussion, the Council RESOLVED to set up online banking to make payments online. Cllr Sidell, Cllr Brooke and Cllr Buck, together with the Clerk will proceed to register for online banking, to include authorisation to make payments online.

11. Discuss Councillor training via video conferencing

The council considered the possibility of attending an online training session, but RESOLVED to wait until a session could be held in person.

12. To receive any items for inclusion on the next agenda and to note the date of the next meeting

Date of next meeting will be Tuesday 29 September 2020.

Meeting was closed at 8pm

Signed by Chairman: Date: