



Raynham Parish Council

Meeting Agenda

Date: Tuesday 29 March 2022 (published 23 March 2022)

Time: 7pm

Place: West Raynham Village Hall

Raynham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

Jodie Bond

1. Welcome and to receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of meeting held on 25 January 2022
4. To hear from NNDC officer Rob Henry with an update on the Governance Review and to take questions
5. To receive reports from NCC Cllr & NNDC Cllr, if attending
6. Open forum for Public Participation: an opportunity to hear from members of the public
7. Open Spaces
 - 7.1 LED streetlighting update
 - 7.2 Receive update on bus shelter at The Orchard
 - 7.3 Discuss and report any highways issues
 - 7.4 Receive report on the SAM2
 - 7.5 Discuss and agree plans and funding for the Queen's Jubilee
 - 7.6 Agree to purchase a new litter bin for the play area.
8. Planning Matters
 - 8.1 To receive results of applications
 - 8.2 To receive and consider new applications
 - PF/22/0459** - Raynham - Golland House, 3 Home Farmyard, Hollow Lane
Erection of rear conservatory
 - PF/20/0763** - Raynham - Plot Opposite No. 9 West Raynham Road, South Raynham
Change of use of agricultural land to residential and erection of two-storey detached dwelling
 - Planning reconsultation **PF/20/0756** - 9 & 10 West Raynham Road, South Raynham
Erection of extension to side/rear following demolition of existing extension, external alterations including additional windows, formation of retaining wall/raised patio to rear and re-positioning of vehicular access
 - Planning reconsultation **LA/20/0757** - 9 & 10 West Raynham Road, South Raynham
Internal & external works including underpinning, associated with conversion of two dwellings to a single dwelling
 - PF/22/0622** - Raynham - Pollywiggles Cottage, 40 The Drove, West Raynham
Replacement windows
9. Receive and consider and correspondence
10. Financial Matters
 - 10.1 To approve the payment of accounts list
 - 10.2 To review the asset register
 - 10.3 To agree subscriptions for the coming year

- 10.4 To approve the payroll agents fee for the coming year
- 10.5 To receive report from Councillor checking the finances and appoint a councillor as Internal Audit Control Officer for the coming year
- 11. To review and approve the Risk Management Policy
- 12. To consider clerk/councillor training and events for 2022
- 13. To receive any items for inclusion on the next agenda and to note the date of the next meeting
- 14. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:
 - 14.1 Consider quotations and approve grass cutting contractor for the 2022 season
 - 14.2 To consider and approve Clerk's pay increase and change to the Clerk's working week