



# Raynham Parish Council

## Meeting Minutes

Wednesday 29 March 2023, 7pm

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Parish Councillors present: David Sidell (Chariman), Tim Mudd, Barry Sergeant, Tracey Fenn, Andrew Buck, Nigel Housden (District Councillor) and Tom FitzPatrick (County Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

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**1. Welcome and to receive apologies for absence**

The Chairman welcomed all those present.

Apologies received from Richard Brooke (Vice Chairman). Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of meeting held on 31 January 2023**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

Clerk reported that a further email has been sent to NNDC officers via Cllr Housden in response to the emails received at our last meeting.

**5. To hear from NCC and NNDC Cllrs**

Tom FitzPatrick (County Councillor)

Cllr FitzPatrick reported on various matters including the Parish Partnership Scheme grant for the trod, County Deal for Norfolk, Adult Social Care Event, Making it Real Board, Trees for Norfolk, Easter Holiday Fun Scheme, Justice System Open Day on 6<sup>th</sup> April, and the coroner's office are seeking the next of kin for a Michael Graham Penfold. The full County Council report is available to view via our website [www.raynhampc.info](http://www.raynhampc.info)

Nigel Housden (District Councillor)

Cllr Housden reported that Nat West Bank in Fakenham is closing on 10<sup>th</sup> August.

There has still not been an answer to the enquiry regarding the Solar Farm £13000 extension, however it is likely that NNDC are currently consumed with preparations for the elections in May.

In the spring, the nitrates situation might be easing and so will hopefully allow the s106 to go through for The Kiptons development, Cllr Housden will keep us updated on progress.

Cllr Housden has started looking into a Community Power Hub at The Kiptons, powered by the wind the sun, they look to reduce electricity costs for local communities, communications are taking place to look into the feasibility, but this would help a lot of people in this vicinity and may even be extended to The Orchard and Business Park. While still using energy from the national grid, the power hub would supplement people's energy costs.

**6. Open forum for Public Participation: an opportunity to hear from members of the public**

There were none.

## **7. Open Spaces**

### **7.1** Discuss and report any highways issues

Cllr Buck requested that the pothole at pear tree corner is filled as it has still not done. Clerk will report again with location details.

Cllr Housden recently noticed litter along the A1065 and explained that this can be reported directly to NNDC, via Joseph Kenny, who can arrange for it to be cleared.

### **7.2** Receive SAM2 report

Location: West Raynham School (Incoming)

Traffic Report From 01/02/2023 16:00:00 through 26/03/2023 09:59:59

85th Percentile Speed 35.1 MPH

85th Percentile Vehicles 4741

Max Speed 50 MPH on 03/02/2023 12:10:00

Total Vehicles 5578

Clerk to report this data to the local police and request speed traps.

### **7.3** To note any progress on funding applications for new trod adjacent to Bowling Green

Clerk advised that we have been successfully awarded the 50% price matched grant from NCC PPS scheme, which is great news. There is some concern with the enforcement of parked cars obstructing the trod. Cllr FitzPatrick suggested that bollards could be considered. Following discussion Cllr Sidell agreed to discuss a grant for the other 50% with the Solar Committee. Update to follow.

### **7.4** To receive update on low voltage streetlight reported to UKPN

Clerk reported the low voltage streetlight to UKPN following a report from our lighting maintenance company and has requested that the issue be resolved. However, no response has been received yet. Contact has since been made with our street light maintenance company who has agreed to contact the faults department at UKPN on our behalf. Clerk to action.

## **8. Planning Matters**

### **8.1** To receive results of applications

PF/17/0729 - Erection of 94 dwellings

NNDC decision – PENDING

PF/22/2289 | Lodge Farm , Swaffham Road, East Raynham

Conversion and extension of farm buildings to form: i) farm shop, ii) retail units and iii) cafe/restaurant; use of land as an outdoor plant centre; and erection of bin/cycle store and garden retail building.

Formation of new access onto Swaffham Road (A0165), creation of car park and associated hard/soft landscaping

PC comment – SUPPORT subject to adequate speed limit reductions | DC decision - PENDING

PF/22/2742 | Trees Field Farm, Heath Road, West Raynham, Fakenham, Norfolk, NR21

Erection of two-storey agricultural workers dwelling (revised scheme)

PC comment – NEUTRAL | DC decision - APPROVED

### **8.2** To receive and consider new applications

PF/23/0628 | Raynham Estate , The Lake , Harlands Road, West Raynham, NR21 7EZ

Erection of 9 boathouse/lodges for use as holiday accommodation, access routes and use of existing barn for parking and cycle storage; landscape, woodland and ecological management and landscaping

PC comment – NEUTRAL

Numerous reports have also been received for information purposes, regarding the Hangars at the former RAF airbase.

**9. To receive and consider any correspondence**

Promotional literature received from Gallagher Insurance – made available to Councillors.

Email from a parishioner regarding cars parking on the bend in The Street which caused them to hit a drain on the other side of the road and have to replace their tyre. The Chairman spoke with the parishioner and suggested taking extra care when approaching the bend, however this is not Parish Council matter...highway issues should be reported to the police or County Highways Dpt.

Promotional literature from ElanCity – made available to councillors.

**10. Financial Matters**

10.1 To approve subscriptions and direct debits for the 23-24 FY

The Council RESOLVED to approve the annual subscriptions to NALC, ICO (Information Commissioners Office), CHT (Community Heartbeat Trust) and Npower.

10.2 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (see below)

Clerk	Salary (Feb-Mar)	£271.50
Hempton PC	Clerks Expenses	£20.19
K&M Lighting	Street Lighting Maintenance	£32.16
Samantha Jackson	Payroll Agent Fee	£55.00
CHT	Annual Support	£162.00
CGM Ltd	Grass Cutting	£255.47

10.3 To approve the asset register for the FY end 31 March 2023

Following review, the Council approved the asset register to include the amendments made during this meeting.

**11. To review and approve the Risk Management Policy and Code of Conduct**

Following review, the Council RESOLVED to approve the RMP and Code of Conduct.

**12. To receive any items for inclusion on the next agenda and to note the date of the next meeting**

The next meeting will be held on 23 May at 6.45pm (APM followed by the APCM).

The Chairman thanked everyone for attending and closed the meeting at 8.13pm.

Signed by Chairman: ..... Date: .....