



Meeting Minutes

Parish Council Meeting of Raynham Parish Council

Tuesday 30th July 2019, 7pm, West Raynham Village Hall

In Attendance

Cllr Sidell (Chairman), Cllr Brookes, Cllr Fenn, Cllr Mudd, NCC Cllr FitzPatrick, Parish Clerk, Barry Sergeant, no other members of the public.

1. Chairman opened the meeting at 7pm and welcomed all those present. Apologies received from NNDC Cllr Housden & Cllr Buck (Vice Chairman). Apologies accepted. Chairman also introduced Barry Sergeant to the Council. Mr Sergeant will be proposed for co-optation onto the Parish Council at our next meeting.
2. There were no declarations of interest.
3. The minutes of APCM from 15th May 2019 were AGREED and Signed by the Chairman.
4. There were no matters arising from minutes from last meeting.
5. NCC Cllr Report
Report from Cllr Tom FitzPatrick

Norfolk County Council has agreed Option C as the preferred route for the Norwich Western Link. It is believed this will help reduce industrial traffic.

County Hall have agreed a 'green' tariff for their electricity and a campaign to be 'single use plastic free' at County Hall is in progress, and recycling paper for photocopying. Also, car sharing possibilities.

There is a Healthy Aging Campaign running– to keep people fit including walking, to promote healthy aging for people of a certain age.

After being approached, NCC have sold their shares in Norwich Airport – It was built by NCC and Norwich City Council. Approximately 15 years ago they sold 79% and kept 21% but there has been no dividend in that time, so the decision was made to sell them.

County are currently looking at ways of streamlining things, and doing things once, such as whether signing onto County or District Council websites, you would only have to sign in once, and be able to use both.

A contract has been signed for fibre network.

Campaign for Religious and Faith Education called SACRE.

A public meeting was held last Monday in Fakenham Community Centre with Lorne Green and the Fire Chief where it was uncertain whether a Fire engine would be replaced with a Fire 4x4 at Fakenham Fire Station. Cllr FitzPatrick attended the meeting with a list of reasons to support and help retain the fire engine. The decision was made to keep the fire engine, and for Fakenham Fire Station to get the 4x4 Fire Truck as well. This will be for the next 18 months and will be re-viewed then. Thanks, was given to Cllr FitzPatrick for his efforts. In addition, Cllr FitzPatrick supports plans to push the fire station compliment back up to 20, it currently has 16 retained fire fighters, and they have a very large area to cover.

Thanks, was given to Cllr FitzPatrick. There were no further questions.

NNDC Cllr Report
Report from Cllr Nigel Housden (to be attached upon his return from holiday)

6. Meeting adjourned to hear from Councillors and members of the public present
There were none.

7. Defibrillator
A training session was held on 10th July which was delivered well. Good feedback received. Some local residents felt they were not notified in due time. The event was advertised on PC notice boards, bus shelter and on the PC website, however, unfortunately it missed the cycle for the village newsletter. If we wish to have another training session it would cost £175. Cllr Brookes will submit an application to the Solar Farm Fund for 50% of the Defibrillator cost as previous planned, to also include the cost of the training session.

Cllr Sidell will liaise with the Hall Committee and run an advert in the newsletter to gauge public interest in a second Defibrillator awareness session. Clerk to then organise another date for the second session.
8. Open Spaces
- 8.1 Play Area
The annual inspection of the play equipment has been carried out. There are some items that need to be replaced / repaired. Quotation received from NGF Play which is for the whole play units, not just the parts that require replacing, and it is expensive. Clerk will contact Action Play and Leisure and source parts only prices. Action Play have also recommended that the rubber chips should not be used as they cause issues with grass cutting, and it was agreed would be more detrimental to the environment. The wooden chips would be a better option. Clerk to get a price from Dels? and TMA Bark—must be play grade bark not garden bark and it needs to be delivered.
Fencing has now been done and the gate has been replaced.
Clerk advised the cost of NNDC emptying the litter bin on The Street and Play Area at £2.30 per bin per collection. Clerk to enquire whether the existing bins could be emptied or whether they must be replaced. Clerk to circulate new litter bin options to Councillors if needs be for a decision.
- 8.2 White Village Gateways
Chairman and Clerk did a site visit with Steve White of NCC Highways to agree the suggested locations of the gateways. It was agreed that Cllr Sidell will submit a funding application for 50% of the cost for all 8 gates to the Solar Farm Fund, Clerk will apply to NCC Parish Partnership Scheme for 50% of the cost. Four gates to be installed in East Raynham and four in South Raynham.
- 8.3 Dog Bin
Chairman advised that Tom Raynham is happy for a new dog bin to be installed by the river, near the Laurie's bench. It was agreed that the Clerk would order a new dog bin and post. Steve Hartland would be asked to fit it.
9. Lone Workers Policy, FOI Policy and amended Standing Orders were reviewed, agreed and adopted. It was also agreed that, subject to removing Item 9 'Footpaths', it was agreed to adopt the H&S Policy.
10. Planning
PF/19/0427 - Plot opposite 9 West Raynham Rd
No objection. – No decision

PF/19/0893 - Solar Farm
No objection, however the PC support a resident's request to plant more wildflowers and such like to encourage wildlife to the area and to benefit the environment. It would provide some screening of the fence.

It was also noted that there is a small radar/balloon shed which falls within Raynham Land, which has been listed by English Heritage, and is just outside the boarder of the adjacent residents boundary. This should be maintained by the Estate or if it was agreed to be handed to the resident, he would preserve it and maintain it.

PF/19/1168 - The Bungalow
No objection

LA/19/1185 - Home Farm

No objection (may be that 2 applications for the same thing have been submitted).

PF/19/1185 - Home Farm

No objections to either

PF/17/0729 – Erection of 94 dwellings

Objection - No decision

11. Correspondence

Email correspondence is forwarded via email to the Councillors. Clerks & Councils Direct Magazine was circulated.

12. Financial Matters

12.1 Current bank balance and cashbook reconciliation as at 29.07.19

Bank - Community Acc. £1613.36. Bus. Acc. £5314.24

Cashbook - £1613.36, Bus. Acc £5314.24

12.2 Chairman read out the list of invoices to be paid (see below). Invoices were AGREED.

Payment to	Description	Amount
J Bond	Expenses	£14.59
J Bond	Salary	£268.96
Hempton PC	Clerk Mobile	£12.80
David Bracey	Play Area Inspection	£96
Esposito	Fencing & Gate	£725.80
CGM	Grass Cutting	£315
Freshairfitness	Double Airwalker	£2187.60
	Total	£3620.72
Receipts from	Description	Amount
HMRC	Vat refund	£452.24
	Total	£452.24

12.3 A budget of £50 for the Chairman's allowance was agreed.

13. Items for Inclusion on Next Agenda

Review and adopt the Risk Management Policy.

Councillor Co-option.

14. Date of Next Meeting

24th September and 26th November

Meeting was closed at 8pm

Signed by Chairman: Date: