



Meeting Minutes

Parish Council Meeting of Raynham Parish Council

Tuesday 29th January 2019, 7pm, West Raynham Village Hall

In Attendance

Cllr Sidell (Chairman), Cllr Brookes, Cllr Fenn, Parish Clerk, 1 member of the public

1. Cllr Sidell welcomed all and opened the meeting at 7.05 p.m.

Apologies received from Cllr Joice & Cllr Buck

Cllr Coombes has resigned from the Parish Council due to moving away from the area. Cllr Sidell wished to convey his thanks to Cllr Coombes for all his help and support during his time on the Parish Council.

2. Declarations of Interest

None.

3. Approve Minutes

An amendment was made to the Clerks salary to include a decimal point from the minutes of meeting held on 27th November 2018. The amendment was initialled by the Chairman and the minutes were then AGREED and Signed by Cllr Sidell.

4. Matters arising from minutes from last meeting (for information only)

Clerk to message Monica to book the village hall for the remaining 2019 PC meetings.

5. Report from Tom FitzPatrick

Digital Innovation Committee have been looking at mobile phone networks and NCC are hoping to announce that they have been awarded some money for fibre broadband – so that it becomes a standard installation into new homes.

NCC have been engaging with mobile phone companies to negotiate a strategy to improve coverage – NCC have allowed County buildings roof tops to be used to put mobile masts on to help further.

LRWAN are part of the Internet Thing which involves putting in flood and heat detectors and sensors into the roads. 2 gateways have been put in at Kings Lynn and Gt Yarmouth.

Agri-Tech is supporting the growth of a network of innovative farmers and helping to improve network coverage to enable mobile tracking of farm equipment, among other things.

NCC are working on a prototype to help save money with the gritting service.

Cameras will be set up to carry out video streaming of NCC full council meetings at County Hall, so anyone who may be interested in a specific item on the agenda will be able to view it on YouTube.

Norse - A business plan is being produced to get their dividends down. Cllr Fitzpatrick praised them for providing services for many areas.

The recently resigned Vice Chancellor, Dr Wendy Thompson has not had her position filled and NCC are planning to keep existing staff to bridge the gap and make saving of almost £200k per year.

Report from Cllr Beck Palmer

No report received.

- Cllr FitzPatrick commented in the absence of Cllr Palmer that although he had not seen the NNDC budget he felt there was likely to be a small increase in council tax.
- Big society funding is still available.
- The District and Parish elections are in May this year.
- Highways funding could be available – there was some discussion about options of 'slow' road markings being installed and there is some work required on the cross road by The Kiptons, where drivers pull straight out without stopping. Cllr FitzPatrick agreed to request an engineer to look at the junction to see if anything can be done.
- Bus shelters are Parish's responsibility

Tom FitzPatrick left the meeting at 7.45pm

6. Meeting adjourned to hear from Councillors and members of the public present

A dog bin has fallen over near The Drove. Cllrs will reinstall the post with concrete themselves.

7. Defibrillator

Clerk confirmed the total cost for the defibrillator – which was AGREED to be funded from Council reserves. An application will, however, be submitted to the Solar Fund in May for the full amount of £2120. The Solar Fund will be happy to receive a bid for the full amount. The CHT Managed Solution will cover the insurance and maintenance etc, subject to it being checked by a Parish Councillor on a weekly basis.

Expected date for the installation is 25th February 2019.

8. Open Spaces

8.1 Grass Cutting – 3 quotes have been received for the grass cutting for 2019. The three quotes were discussed and it was AGREED that this year's contract would be awarded to Steve Hartland of Property Maintenance & Lawns, based on pricing and recommendation.

8.2 Bus Shelter – Clerk had sent a letter to Helhoughton PC to discuss sharing solar funds to rebuild a new bus shelter, however they have committed their funding to the village hall heating so are unable to help this year. Cllr Fenn believes the shelter was used by approx. 8-10 children. Cllr Fenn & Mr Mudd will look into its use by schools and public services further and inform the PC. Cllr Sidell asked what the most central place for a new one to be built would be?

8.2 Play Area – Rubber chips will be ordered in the Spring.

A second quote for fencing will be obtained from Property Maintenance & Lawns. The quote already received from Chris Esposito was for £725.

The quote will be for fencing along the road side of the play area and for a new 5 bar gate. Fencing around the exercise equipment is not required, as advised by the Play Area Inspector.

8.3 White Village Gateways – Clerk obtained a quote for some gateways from Glasdon. East and south Raynham would benefit from these. An application will be made to the Solar Fund. Clerk to obtain consent from Highways and Tom R.

9. Councillor Co-option

Mr Tim Mudd attended this meeting and it was AGREED that he would be co-opted at our next meeting. The Kiptons area will then also be represented.

10. Planning

- Bowling Green – No decision yet – Clerk to submit a further comment to request the need for a pavement opposite the play area under section 106.
- The Drove – Decision – Permitted

11. Correspondence

Correspondence was circulated to the Councillors. List includes:-

1. NHS – Article, 2. British Red Cross – Volunteer Request, 3. NNDC – Ethos Open Space Study Survey, 4. NALC Bulletin, 5. The Rural Bulletin, 6. NNDC – Big Society Cut Off Date, 7.NCC – Children's Services Proposal Amendments. 8.NNDC – Pocket Park Funding Opportunity, 9. Norfolk Constabulary – Scammers Poster, 10. Clerks & Councils Direct Magazine

12. Financial Matters

12.1 Current bank balance & reconciliation as at 28.01.19

Bank - Community Acc. £2576.86. Bus. Acc. £4505.58

Cashbook - £2576.86, Bus. Acc £4505.58

12.2 Chairman read out the list of invoices to be paid (see below). Invoices were AGREED.

Invoices to be paid:- Clerk Salary £257.56, Clerk Expenses - £6.08, Clerk Mobile (HPC) £32.22, Norse (Footpath Cut) £376.27, Clerk Elections Course (SPC) £9.33, CHT Defib £2120 **Total**

Invoices £2801.46

Receipts – Interest £1.87

13. Items for inclusion on next agenda

Bus Shelter, Village gateways, Annual Parish Meeting

14. Date of next meeting

Tuesday 26th March 2019. Meeting was closed at 8.30pm.

Signed by Chairman: Date: