



Raynham Parish Council

Meeting Minutes

Tuesday 28 November 2023, 7pm

Parish Councillors present: David Sidell (Chariman), Richard Brooke (Vice Chairman), Tim Mudd, Barry Sergeant, Andrew Buck, Tom Raynham, Nigel Housden (District Councillor) and Tom FitzPatrick (County Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

1. Welcome and to receive apologies for absence

The Chairman welcomed all those present.

2. To fill a Parish Councillor vacancy by co-option

Tom Raynham's application for the role of Parish Councillor was considered by members of the Council and following a vote by way of a show of hands it was AGREED that Tom Raynham would be co-opted onto the Council. Proposed by Cllr Sidell, Seconded by Cllr Sergeant. The declaration of office was duly completed and signed.

3. To receive declarations of interest in items on the agenda and consider any requests for dispensations

Cllr Raynham declared a pecuniary interest in item 8.4 but agreed to abstain from participation in this item. Cllr Sidell also declared a pecuniary interest in item 8.4, Councillors granted a dispensation for Cllr Sidell to participate in this item.

4. To approve the minutes of meeting held on 26 September 2023

The minutes were approved without amendment and signed by the Chairman as a correct record.

5. To report progress on items not on the agenda from the last meeting

Following Cllr Mudd's enquiry regarding the solar funding, Cllr Raynham explained that he had contacted Bluefield, however, there has been no response yet. Cllr Housden noted that NNDC has still not contributed anything more on this matter either. Further update to follow.

6. To hear from NCC and NNDC Cllrs

Cllr FitzPatrick reported on matters including bus services, school transport and SEN children's needs, A47 duelling and lower ring road around South Norwich, homes for Ukraine support now going into its third year and funding has been confirmed for a swimming pool in Fakenham among other things. Cllr FitzPatrick is pushing for a vehicle activated flashing sign on the A1065 similar to the new one he has helped arrange at the Tattersett junction.

Cllr Housden reported on planning matters and suggested that here are issues with housing availability.

7. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

8. Open Spaces

8.1 Discuss and report any highways issues

Cllr Buck confirmed that the previous pot hole on Norman Burrow Road was filled, however there are two new ones. Cllr Sidell agreed to send the dropped pins to Highways or the Clerk for reporting.

8.2 Receive SAM2 report

Location East Raynham A1065 Oct 23

Traffic Report From 01/10/2023 14:00:00 through 27/11/2023 16:59:59

85th Percentile Speed 45.3 MPH

85th Percentile Vehicles 74617

Max Speed 70 MPH on 01/10/2023 19:50:00

Total Vehicles 87785

Cllr Sergeant highlighted that the percentage appears to be incorrect on the data sheet. Cllr Sidell agreed to follow this up with Westcotec.

8.3 To receive update on funding for new trod adjacent to Bowling Green

Cllr Sidell confirmed that the next Solar meeting is tomorrow evening whereby we hope to hear the decision of our grant application. Cllr FitzPatrick agreed to enquire whether planning permission is needed via County Planning Dpt. Clerk to forward the details to Cllr FitzPatrick.

8.4 Discuss and agree maintenance work needed to bus shelter

Cllr Sidell presented a quotation for the maintenance all agreed to go ahead.

9. Planning Matters

9.1 To receive results of applications

PF/17/0729 - Erection of 94 dwellings

NNDC decision – PENDING

PF/22/2289 | Lodge Farm , Swaffham Road, East Raynham

Conversion & extension of farm buildings to form: i) farm shop, ii) retail units and iii) cafe/restaurant;

PC comment – SUPPORT subject to speed limit reductions | DC decision - PENDING

PF/23/0628 | Raynham Estate , The Lake , Harlands Road, West Raynham, NR21 7EZ

Erection of 9 boathouse/lodges for use as holiday accommodation,

PC comment – NEUTRAL | DC decision - PENDING

PF/22/2300 - Field 750M North East Of Helhoughton Church, Fakenham Road, Helhoughton

A balanced cut and fill irrigation reservoir (up to 120,000m3), water pumping station, landscaping works and associated buried pipeline(s)

PC comment – SUPPORT with comments | DC decision - APPROVED

PF/23/0837 - Rectory Cottage, South Raynham Road, West Raynham

Demolition of two-storey side extension and outbuilding; Erection of two- storey/single-storey side & rear extensions & conversion/extension of existing outbuilding to provide artist's studio

PC comment – SUPPORT | DC decision - PENDING

PF/23/1004 – West Raynham Auto Clinic, Massingham Road, West Raynham, NR21 7AJ

Demolition of existing workshop and construction of new dwelling

PC comment – SUPPORT with comments | DC decision – REFUSED

PF/23/1929 | 8-10 Swaffham Road, East Raynham, Norfolk,

Demolition of existing cottages and erection of replacement dwelling

PC comment – SUPPORT | DC decision - PENDING

PF/23/1849 | North View, 29 The Street, West Raynham, Fakenham, Norfolk, NR21 7EZ

First floor extension to dwelling over existing single storey extension

PC comment – SUPPORT | DC decision - REFUSED

9.2 To receive and consider new applications

LA/23/2272 | Home Farm, Hollow Lane, West Raynham, Fakenham, Norfolk, NR21 7HA

External works including removal of cement render to outside of building with partial re- render with lime render, partial repaint with breathable paint and remainder to be left as original Norfolk red brick; replacement of plastic windows with hardwood windows

PC comment - SUPPORT

LA/23/2395 | Raynham Farm Barns, North Of, Hall Farmhouse, Swaffham Rd, E.Raynham

Internal and external works associated with the conversion of former agricultural barns to provide for a distillery, office, tasting room, toilets, and associated infrastructure and; redevelopment of former agricultural barn to provide for a brewery, office, tap room, toilets, and associated infrastructure

PC comment - SUPPORT

RV/23/2172 | Wild Meadow Glamping Site , Raynham Hall, Swaffham Road, East

Raynham, Fakenham, Norfolk, NR21 7EF

Variation of condition 3 (Public use of yurts from March to October and removal during November to February yearly) of planning permission PF/20/1384 (Change of use of agricultural field and woodland to camping site for use by 10 yurts (retrospective); installation of associated raised yurt platform bases (retrospective); construction of access track (retrospective), erection of a covered seating, wash-up and refuse storage area, shower block, two toilet blocks, firepit, water treatment plant, associated car parking and landscaping) to omit the requirement to remove the yurts during the months of November to February inclusive

PC comment - NEUTRAL

PF/23/2330 | West Raynham Auto Clinic, Massingham Road, West Raynham, NR21 7AJ

Demolition of existing garage workshops and construction of new single storey dwelling

PC comment - SUPPORT

10. Receive and consider any correspondence

Barclays Bank letters regarding confirming business details - Clerk has been in contact with the bank and this matter is now resolved.

11. Financial Matters

11.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (see below)

Payments

Clerk	Salary (Oct-Nov)	£271.50
Hempton PC	Clerk Expenses	£18.24
K&M Lighting	Street Light Maintenance	£21.44
EG Care Ltd	Grass Cutting	£126.00
NNDC	Election Fees	£50.07
PKF Littlejohn	Internal Audit Fee	£48.00

Receipts

NNDC	Precept 2nd Instalment	£4768.00
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11.2 To receive report from Councillor undertaking internal credit check

Cllr Mudd carried out the credit check and reported that all is in good order. Thanks, given.

11.3 To acknowledge national pay scale increase to Clerks salary

Following announcement of the agreed national pay scale from NALC (Norfolk Association of Local Councils) the Council RESOLVED to approve the proposed increase to the Clerks salary, to be back dated to 1st April 2023.

12. To consider and agree date for Parish Councillor training session

Clerk circulated possible dates for group training. Cllrs agreed to get back to the Clerk with their availability.

13. To receive any items for inclusion on the next agenda and to note the date of the next meeting

Items for inclusion on the next agenda:- Update on the SEN school

The next meeting will be held on 30 January. The Chairman thanked everyone for attending and closed the meeting at 8.05pm.

Signed by Chairman: Date: