



Raynham Parish Council

Meeting Minutes

Tuesday 9 August 2022, 7pm

Parish Councillors present: David Sidell (Chairman), Richard Brooke (Vice Chairman), Andrew Buck, Tracey Fenn, Tim Mudd, Barry Sergeant. Also in attendance: Jodie Bond (Parish Clerk). There was 1 member of the public present. until item 5 norfolk resilience forum.

1. Welcome and to receive apologies for absence

The Chairman welcomed all those present.

There were no apologies received.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

Cllr Sidell declared an interest in item 7.2. Councillors granted Cllr Sidell a dispensation to participate in item 7.2.

3. To approve the minutes of meeting held on 31 May 2022

The minutes and amended minutes from meeting held on 29 March were approved and signed by the Chairman, on behalf of the Council, as a correct record.

4. To hear from NCC and NNDC Cllr if attending

Tom FitzPatrick (County Councillor)

Not present.

Nigel Housden (District Councillor)

Not present

5. Open forum for Public Participation: an opportunity to hear from members of the public

A member of the public present wished to raise concerns with the recent wildfires due to the extreme weather, and whether it would be possible to consider setting up a local resilience action group to mitigate the risk of any future fires including a plan to help move vulnerable people out of the area for example. Cllr Mudd confirmed that he had raised this with FW Properties and a second entrance/exit is being proposed at the Kiptons site along with the new development, assuming it complies with the authorities.

Cllr Sidell advised that he is aware that local farmers are doing all they can by being extra careful with machinery use, however you cannot prevent every eventuality when the extreme weather hits.

The Council agreed to consider this further but in the meantime, will forward any relevant helpful information received from NNDC, NCC and NALC etc.

6. Open Spaces

6.1 LED streetlighting update

All lights have now been replaced including the Victorian lanterns. Payment has also been received from the Solar Fund for the Victorian lanterns. K&M Lighting will update our inventory and request our

Draft until approved at next meeting

new supply certificate from UKPN. Clerk to then forward this to Npower. Clerk to follow up with UKPN regarding the faulty lantern.

6.2 Discuss and report any highways issues

Cllr Sidell requested that the white village gateways are cleaned. Clerk to request the Highways Rangers to do this, or alternatively ask the Estate.

6.3 Receive SAM2 report

Location: Incoming

Location/Name: School

Traffic Report from 01.08.22 – 09.08.22

Max Speed: 75mph

85th percentile speed: 47mph

Total Vehicles – 22733

6.4 Consider demand for allotments

Emails have been received from 3 parishioners recently enquiring about allotments and wishing to log their interest. Clerk has informed them that there are plans to include allotments within the s106 agreement in connection with the planned development of 94 homes on the ex RAF base and more evidence of interest is expected from other parishioners. Cllr Mudd reported that 16 plots have been allocated within the s106 of the planned development of 94 homes. Clerk to confirm this with Cllr Housden and establish the timescale for the provision of the allotments within the s106.

6.5 Consider projects for the NCC PPS Fund

Cllr Sidell proposed that we consider funding for a new trod next to The Bowling Green as discussed in the past. Cllr Buck noted that cars are regularly parked on this verge which would hinder this project. The vehicles do cause an obstruction for pedestrians who have to walk in the road to pass them. Clerk to take advice from the local police and consider writing letter to the residents. It was therefore AGREED to reconsider the suggestion of a trod until the current parking issue is resolved.

This item will remain on the agenda for further update and for other project suggestions. Clerk advised that the other 50% of funding for a project would also need to be obtained or budgeted for next year, and not use existing reserves. Clerk to confirm whether there is an upper limit on the NCC PPS funding.

7. Planning Matters

7.1 To receive results of applications

PF/20/0756 | 9 & 10 West Raynham Road, South Raynham, Fakenham, NR21 7HG

NNDC decision – Pending.

LA/20/0757 | 9 & 10 West Raynham Road, South Raynham, Fakenham, NR21 7HG

NNDC decision – Pending.

PF/20/0763 | Plot opposite No. 9 West Raynham Road, South Raynham

NNDC decision – Pending

PF/17/0729 - Erection of 94 dwellings

NNDC decision – Pending.

PF/20/1580 | 8-10 Swaffham Road, East Raynham, Fakenham, NR21 7EE

NNDC decision – Pending.

7.2 To receive and consider new applications

LA/22/1356 | 25 The Street, West Raynham, NR21 7AD

Replacement of front door on a like for like basis.

PC comment – None made | DC decision - Approved

PF/22/1489 | Ricklands, Hollow Lane, West Raynham, Fakenham, Norfolk, NR21 7ET

Replacement of all existing windows and installation of timber cladding on all elevations

PC comment – None made | DC decision - Approved

RV/22/1451 | Trees Field Farm, Heath Road, West Raynham, NR21 7DP

Variation of condition 2 (approved plans) of planning permission PF/15/0564 (Variation of condition 2 of planning permission ref: 13/0286 to permit revised design to accommodate boot room, utility room and air source heat pump) to allow for amendments to the design of the dwelling

PC comment – None made | DC decision - Approved

PF/22/1683 | Maple Tree House, 1 The Bowling Green, West Raynham,

Single storey rear extension to dwelling.

PC comment – Neutral

8. **Receive and consider and correspondence**

Email from a parishioner with concerns about a dog off the lead. Cllr Sidell has since spoken with the member of the public. It was noted that this area is not for public access. Cllr Sidell agreed to pass this information on. It was also mentioned that a new barrier may be installed by the Estate to prevent public access to the private land. Clerk to confirm this with the Estate.

Clerks & Councils direct magazine.

9. **Financial Matters**

9.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (see below)

RAYNHAM PARISH COUNCIL															
CASH BOOK FOR COMMUNITY ACCOUNT (10743690)Y/E 31 March 2023															
Date	Ref / Ch #	Supplier	Detail	Receipts					Balance	Payments					
				Precept	Grant	VAT	Transfer	other		Gross	Salary	Admin	Lights	Op Spaces	VAT
21.06.22	DD	Npower	Electricity							£69.49			£66.18		£3.31
28.06.22	DC	HMRC	VAT Refund			£1,409.78									
22.07.22	DD	Npower	Electricity							£62.00			£59.05		£2.95
26.07.22	Online	CGM Ltd	Grass Cutting							£526.28				£438.56	£87.72
26.07.22	Online	NNDCC	Dog Bin Emptying							£923.52				£769.60	£153.92
26.07.22	Online	K&M Lighting	Street Lighting Maintenance							£21.44			£17.86		£3.58
26.07.22	Online	NPTS	Internal Audit Fee							£30.00		£30.00			
26.07.22	Online	David Brace	Play Area Inspection							£108.00				£90.00	£18.00
26.07.22	Online	Clerk	Salary (Jun-Jul)							£253.50	£253.50				
26.07.22	Online	Hempton PC	Clerks Expenses							£19.24		£19.24			
26.07.22	Online	Raynham Ev	Jubilee Event Expenses							£2,492.00				£2,242.00	£250.60
26.07.22	Online	Cripps Design	Jubilee Event Expenses							£300.00				£300.00	
26.07.22	Online	I J Skinner	Jubilee Event Expenses							£150.00				£150.00	
27.07.22	Transfer	Transfer	Transfer				£2,000.00								
				£0.00	£5,492.00	£1,409.78	£6,768.00	£16.69		£13,065.59	£523.37	£498.40	£2,883.65	£7,432.70	£1,728.07
							Total						Total		£13,066.19

9.2 To approve bank debit card application form

The Council RESOLVED to apply for a debit card to predominantly enable annual payments to be made for the ongoing website hosting and domain.

10. Consider setting up a mailing list for parishioners to receive relevant PC, NNDC and NCC emails

The Parish Council RESOLVED not to set up a mailing list, due to uncertain management of it, and it being used for non-local residents, also concerns that there are residents without email, and they may feel left out.

11. To receive any items for inclusion on the next agenda and to note the date of the next meeting

Items to include on the next agenda:- Dog Fouling on Public Footpath (FP10).

The next meeting will be held on Tuesday 27 September 2022 at 7pm.

The Chairman closed the meeting at 8.11pm.

Signed by Chairman: Date: