



# Raynham Parish Council

## Meeting Minutes

Tuesday 24 September 2024

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Parish Councillors present: David Sidell (Chariman), Richard Brooke (Vice Chairman), Tim Mudd, Barry Sergeant, Andrew Buck and Tom FitzPatrick (County Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

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**1. Welcome and to receive apologies for absence**

The Chairman welcomed all those present. Apologies received from Tom Raynham and Nigel Housden (District Councillor).

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of meeting held on 23 July**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

There were none.

**5. To hear from the District Councillor and County Councillor, if attending**

Cllr Fitzpatrick's report will be published on our website. In addition to this it was noted that the new roundabout planned for Water Moor Lane/Wells Road junction is being paid for by Trinity College with contributions from County and District Councils and is set to begin construction in October. The gritting route was re-assessed and altered based on petitioning from Cllr FitzPatrick and members of the public. Only a third of Norfolk roads are gritted and not all bus routes are gritted. If we requested that the West Raynham school bus route from Raynham to Helhoughton is gritted it is likely that the route agreed 2 years ago will not be gritted instead. However, Cllr FitzPatrick agreed to request that the gritting route is extended, nonetheless.

**6. Open forum for Public Participation: an opportunity to hear from members of the public**

There were none.

**7. Open Spaces**

**7.1 Discuss and report any highways issues**

There were none.

**7.2 Receive SAM2 data report and discuss speeding in the village**

Details have been sent to the insurance company and a claim processed – once a replacement SAM2 can be purchased it was AGREED to upgrade it to include the Bluetooth data download option for ease of use.

### 7.3 Receive update on play area inspection finding

Quotes have been received from Action Leisure & Play. Following discussion, it was RESOLVED to accept the quotation to replace the cargo net bars which are rotted. Proposed by Cllr Sidell, seconded by Cllr Seargent. All AGREED. Clerk to action.

The inspection report also highlighted that 3 of the fall zones were insufficient, around the climbing ropes, slide and cabin. The bark is usually replaced every 2 years for the cost of approx. £2000. Cllr Sidell proposed that the fall zones are instead filled with topsoil and safety matting for the cost of £4130. The topsoil would be kindly donated by Raynham Estate. Following discussion, it was RESOLVED to install the topsoil and safety matting subject to sourcing grant funding. Clerk to make enquiries with TNL. Cllr Fitzpatrick the suggested the National Playing Fields Assoc.

## 8. Planning Matters

### 8.1 To receive results of applications

**PF/17/0729** - Erection of 94 dwellings

NNDC decision – **PENDING**

Cllr Mudd has been in discussions with Russell Williams at NNDC regarding the bus shelters tied in with the s106. Mr Williams agreed that there seems no reason why the bus shelters could not be extracted from the s106 and be installed sooner rather than later, but that the developers would have to fund them. They also discussed the allotment provision and again could not see why this could not be extracted from the s106 and moved forward, subject to the developers agreement. Cllr Mudd had also asked Mr Williams to check the whereabouts of the Heritage Fund (for approx. £13k) and he advised that further investigation is required. If it was available, Cllr Mudd asked if this could be used to fund one bus shelter. Further update to follow. Thanks, given to Cllr Mudd for his efforts on this matter.

**PF/23/0628** | Raynham Estate , The Lake , Harlands Road, West Raynham, NR21 7EZ

Erection of 9 boathouse/lodges for use as holiday accommodation,

PC comment – NEUTRAL | DC decision – PENDING

**RV/24/1048** | Raynham Farm Barns, North Of, Hall Farmhouse, Swaffham Road, NR21 7EE

Variation of conditions 2

DC decision – APPROVED

**PF/24/0998** | Hall Farmhouse, Swaffham Road, East Raynham, Fakenham, NR21 7EE

Installation of drainage scheme (Package Treatment Plant, Attenuation Basin, Pipework) in association with planning application PF/23/2219

DC decision – APPROVED

**PF/24/1128** | 33 Swaffham Road, South Raynham, Fakenham, Norfolk, NR21 7HP

Erection of detached garage to front of dwelling

DC decision – APPROVED

**PF/24/1125** | 3 Atcherley Square, West Raynham, Fakenham, Norfolk, NR21 7DG

Extension to garage and erection of 6m high flag pole

DC decision – APPROVED

**PF/24/1190** | Parliament House, Hollow Lane, West Raynham, Fakenham, NR21 7ET

Conversion and extension of existing garage/car port to provide annexe/store

DC decision – APPROVED

**RV/24/1340** | 9 & 10 West Raynham Road, South Raynham, NR21 7HG

Erection of extension to side/rear following demolition of existing extension

DC decision – APPROVED

9.2 To receive and consider new applications

**PF/24/1901** | North View, 29 The Street, West Raynham, Fakenham, Norfolk, NR21 7EZ

First floor extension over existing single storey extension to form additional bedroom; external alterations including relocation of the entrance door, changes to external wall and layout of single storey extension and, replacement of existing first floor window and French window

PC comment – SUPPORT.

**9. Receive and consider any correspondence**

Parishioner email regarding unruly hedge and verge in South Raynham – Cllrs were unaware who owns the property in question but will enquire with the Estate.

Parishioner email regarding plans to submit a planning application for solar panels – Cllrs will be pleased to make comment once the application received from NNDC.

**10. Financial Matters**

Cllr Sidell proposed that we purchase a poppy wreath for Remembrance Day in November. All AGREED. Clerk to action.

10.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list below.

Payments

Clerk	Salary (Aug)	£111.70
HMRC	PAYE	£27.80
Clerk	Salary (Sep)	£111.50
HMRC	PAYE	£28.00
EG Care	Grass Cutting	£672.00
K&M Lighting	Street Lighting (Aug-Sep)	£24.96
NNDC	Bin Emptying	£1,357.08
Sculthorpe PC	Clerk Expenses	£10.66

Receipts

Barclays	Interest on reserves	£28.97
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**11. To receive any items for inclusion on the next agenda and to note the date of the next meeting**

The next meeting will be held on 26 November. Cllr Buck gave his apologies in advance for the next meeting. The Chairman thanked everyone for attending and closed the meeting at 8.10pm.

Signed by Chairman: ..... Date: .....