



Raynham Parish Council

Meeting Minutes

Wednesday 27 March 2024, 7pm

Parish Councillors present: David Sidell (Chariman), Richard Brooke (Vice Chairman), Tim Mudd, Barry Sergeant, Tom Raynham and Andrew Buck. Also in attendance: Jodie Bond (Parish Clerk).

There were no members of the public present.

1. Welcome and to receive apologies for absence

The Chairman welcomed all those present. Apologies were received from Tom FitzPatrick (County Councillor) and Nigel Housden (District Councillor). Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 30 January 2024

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

It was noted that there is still no further update on the Heritage Centre funding.

5. To hear from NCC and NNDC Cllrs

Reports to follow.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. Open Spaces

7.1 Discuss and report any highways issues

Cllr Brooke noted that there is a broken footpath bridge that needs to be reported to Highways. Clerk to report.

7.2 Receive SAM2 report

Location/Name: West Raynham School

Traffic Report From 02/02/2024 08:00:00 through 22/03/2024 23:59:59

85th Percentile Speed 34.9 MPH

85th Percentile Vehicles 5303

Max Speed 50 MPH on 06/02/2024 09:20:00

Total Vehicles 6239

Clerk to report the speeding to local police.

- 7.3 To receive update on progress of new trod adjacent to Bowling Green
The Solar Fund Grant has been successfully awarded and some enquires have been made into obtaining a detailed plan, as per the Highways Inspectors request. Quotes received vary between £6000 and £1500. The quotations for carrying out the work vary between £8229 and £10840. Following lengthy discussion it was agreed to ask the Highways Inspector to reassess their original quote and consider reducing the cost so that we may get the works agreed and underway.
- 7.4 Receive update on SEN school
Cllr Raynham reported that Ofsted will be undertaking their assessments next week and students are planned to attend the following week.
Cllr Buck expressed his concerns about additional parking in the village following the school opening, however Cllr Raynham explained that this should not become an issue, as many of the students will be brought in via taxi or similar.
- 7.5 To approve the grass cutting contract for 2024 and commit to a 3-yr long term agreement
Following consideration, the Council RESOLVED to APPROVE a 3-year long term agreement with EG Care for the grass cutting. Cllr Brooke wished to give thanks to the Raynham Estate for the swift removal of the diseased cherry tree from the triangle which had been flagged up recently as a potential health & safety issue by the grass cutters.

8. Planning Matters

- 8.1 To receive results of applications
- PF/17/0729** - Erection of 94 dwellings
NNDC decision – PENDING
- PF/22/2289** | Lodge Farm , Swaffham Road, East Raynham
Conversion & extension of farm buildings to form: i) farm shop, ii) retail units and iii) cafe/restaurant;
PC comment – SUPPORT subject to speed limit reductions | DC decision - WITHDRAWN
- PF/23/0628** | Raynham Estate , The Lake , Harlands Road, West Raynham, NR21 7EZ
Erection of 9 boathouse/lodges for use as holiday accommodation,
PC comment – NEUTRAL | DC decision - PENDING
- LA/23/2395** | Raynham Farm Barns, North Of, Hall Farmhouse, Swaffham Rd, E.Raynham
Internal and external works associated with the conversion of former agricultural barns to provide for a distillery, office, tasting room, toilets, and associated infrastructure
PC comment – SUPPORT | DC decision - APPROVED
- RV/23/2172** | Wild Meadow Glamping Site , Raynham Hall, Swaffham Road,
Variation of condition 3 (Public use of yurts from March to October and removal during November to February yearly) of planning permission PF/20/1384
PC comment – NEUTRAL | DC decision - APPROVED
- PF/23/2330** | West Raynham Auto Clinic, Massingham Road, West Raynham, NR21 7AJ
Demolition of existing garage workshops and construction of new single storey dwelling
PC comment - SUPPORT | DC decision - PENDING

PF/24/0038 | Installation of 16 solar PV panels on flat roof of the building Station Headquarters and Operations Block Former RAF West Raynham,
PC comment – SUPPORT | DC decision - APPROVED

8.2 To receive and consider new applications

RV/24/0468 - Raynham - 9 & 10 West Raynham Road, South Raynham,
Erection of extension to side/rear following demolition of existing extension, external alterations including additional windows, formation of retaining wall/raised patio to rear and re-positioning of vehicular access without complying with condition 2 (approved plans) of planning permission PF/20/0756 to allow amendments to design
PC comment - SUPPORT

PF/24/0522 - Plot Opposite, 9 West Raynham Road, South Raynham, NR217HG
Erection of two-storey detached dwelling and detached garage
PC comment - NEUTRAL

RV/24/0523 - Raynham - 9 & 10 West Raynham Road, South Raynham
Internal & external works including underpinning, associated with conversion of two dwellings to a single dwelling without complying with condition 2 (approved plans) of listed building consent LA/20/0757 to allow amendments to design.
PC comment - SUPPORT

9. Receive and consider any correspondence

There was none.

10. Financial Matters

10.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (see below)

Payments

Clerk	Salary (Feb-Mar)	£206.40
HMRC	PAYE	£51.60
Sculthorpe PC	Clerk Expenses	£15.66
K&M Lighting	Street Lighting Maintenance	£21.44
CHT	Defibrillator Annual Support	£162.00
David Sidell	Expenses	£17.55

Receipts

Barclays	Interest on reserves	£28.74
HMRC	VAT Refund	£706.14

10.2 To agree to set up a monthly standing order for Clerks salary

Following consideration, the Council RESOLVED to pay the Clerks salary on a monthly basis via standing Order. Clerk at action.

11. To receive update on the group councillor training sessions

Following the two-part training session the Councillors that attended agreed that it was very informative and beneficial.

12. To review and approve the co-option policy

Following review, the Council RESOLVED to approve the co-option policy presented by the Clerk.

13. To receive any items for inclusion on the next agenda and to note the date of the next meeting

The next meeting will be the Annual Parish Meeting followed by the Annual Parish Council Meeting, held on Tuesday 14th May at 6.30pm. The Chairman thanked everyone for attending and closed the meeting at 7.45pm.

Signed by Chairman: Date: