



# Raynham Parish Council

## Meeting Minutes

Tuesday 27 September 2022, 7pm

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Parish Councillors present: David Sidell (Chairman), Andrew Buck, Tracey Fenn, Tim Mudd. Also in attendance: Jodie Bond (Parish Clerk). There was 1 member of the public present.

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**1. Welcome and to receive apologies for absence**

The Chairman welcomed all those present.

Apologies were received from Richard Brooke (Vice Chairman), Barry Sergeant and Nigel Housden (District Councillor) Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

Cllr Sidell declared an interest in item 7.2. Councillors granted Cllr Sidell a dispensation to participate in item 7.2.

**3. To approve the minutes of meeting held on 9 August 2022**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To hear from NCC and NNDC Cllr if attending**

Tom FitzPatrick (County Councillor)

Not present.

Nigel Housden (District Councillor)

Not present.

**5. Open forum for Public Participation: an opportunity to hear from members of the public**

There were no comments.

**6. Open Spaces**

**6.1 Discuss and report any highways issues**

Cllr Buck reported a pothole at the bottom of Raynham Road, outside the shop in Helhoughton. Clerk to report this together with the village gateways to be cleaned (separately to the request already made to the highway rangers), also the ditch on the verge next to village sign to be cleared.

**6.2 Receive SAM2 report**

Report to follow.

**6.3 Discuss dog fouling issue on public footpath FP10**

Clerk has requested an NNDC officer to monitor the site. Following the first assessment NNDC has stated that not much fouling has been seen on the path itself, but it will be monitored further as there is a lot on the fields. Cllr Buck explained that this is a major issue during spring and summer, while the field is full

Draft until approved at next meeting

of crops and the dogs are walked on the footpath...Clerk to report this back to NNDC and request that some signage is installed to help prevent this issue from occurring.

6.4 Agree installation of new bin in play area

Cllr Sidell reported that following a successful Solar Fund grant award a new litter bin will be donated to the Parish Council. The Council RESOLVED to accept and install the new bin in the play area to replace the old worn bin. Thanks, given.

6.5 Discuss parishioners request for a local resilience action group

Clerk passed details of the Norfolk Flood Resilience Action Group to the member of the public present at the last meeting, for his information. The Council agreed that it will not be possible to set up an extreme weather resilience group at this time, but would fully support members of the public in taking this forward.

**7. Planning Matters**

7.1 To receive results of applications

PF/20/0756 | 9 & 10 West Raynham Road, South Raynham, Fakenham, NR21 7HG

NNDC decision – Pending.

LA/20/0757 | 9 & 10 West Raynham Road, South Raynham, Fakenham, NR21 7HG

NNDC decision – Pending.

PF/20/0763 | Plot opposite No. 9 West Raynham Road, South Raynham

NNDC decision – Pending

PF/17/0729 - Erection of 94 dwellings

NNDC decision – Pending.

PF/20/1580 | 8-10 Swaffham Road, East Raynham, Fakenham, NR21 7EE

NNDC decision – Pending.

**PF/22/1683** | Maple Tree House, 1 The Bowling Green, West Raynham,

Single storey rear extension to dwelling.

PC comment – Neutral - DC decision - PENDING

7.2 To receive and consider new applications

PF/22/1913 | Land At Grid Ref 588801.08 326994.39, Swaffham Road, Dunton

Erection of outdoor restaurant building, toilet block and provision of associated car park, and formation of access track

PC comment – NEUTRAL

**8. Receive and consider and correspondence**

Clerks & Council's Direct magazine – made available to councillors.

**9. Financial Matters**

9.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (see below)

RAYNHAM PARISH COUNCIL															
CASH BOOK FOR COMMUNITY ACCOUNT (10743690) Y/E 31 March 2023															
Date	Ref / Ch n	Supplier	Detail	Receipts					Balance	Payments					
				Precept	Grant	VAT	Transfer	other		Gross	Salary	Admin	Lights	Op Spaces	VAT
04.08.22	200023	Solar Fund	Victorian LEDs					£1,690.00							
17.08.22	DD	Npower	Electricity						£63.00			£60.00		£3.00	
16.09.22	DC	HMRC	VAT Refund			£520.08									
27.09.22	Online	Clerk	Salary (Aug-Sep)						£253.50	£253.50					
27.09.22	Online	Hempton PC	Clerks Expenses						£17.29		£17.29				
27.09.22	Online	D.Sidell	Condolence Book						£25.98		£21.65			£4.33	
27.09.22	Online	K&M Lighting	Street Lighting Maintenance						£21.44			£17.86		£3.58	
27.09.22	Online	Westcotec	Victorian LEDs						£2,028.00		£1,690.00			£338.00	
27.09.22	Online	CGM Ltd	Grass Cutting						£510.94			£425.78		£85.16	
				£0.00	£5,492.00	£1,929.86	£6,768.00	£1,706.69		£15,986.34	£776.87	£537.34	£4,651.51	£7,858.48	£2,162.14
							<b>Total</b>	<b>£15,896.55</b>				<b>Total</b>	<b>£15,986.34</b>		

RAYNHAM PARISH COUNCIL											
CASH BOOK FOR BUSINESS ACCOUNT (10743682) Y/E 31 March 2023											
Date	Ref / Ch	Supplier	Detail	Receipts					Balance	Gross	Transfer
				Precept	Grant	VAT	other	Interest			
<b>Balance c/f</b>								<b>3094.62</b>			
29.04.22	DC	NNDC	Precept 1st Instalment	4768.00							
31.05.22	Transfer	Transfer	Precept 1st Instalment							4768.00	
06.06.22	DC	Barclays	Interest on reserves				0.45				
27.07.22	Transfer	Transfer	Transfer							2000.00	
05.09.22	DC	Barclays	Interest on reserves				0.63				
				4768.00				1.08		6768.00	
							<b>Total</b>	<b>4769.08</b>		<b>Total</b>	<b>6768.00</b>

9.2 To approve the 6 monthly budget

Following review, the Council APPROVED the 6 monthly budget presented by the Clerk.

**10. To review and approve the Information Audit, Equality Policy and Training Policy**

Following review, the Council APPROVED the policies presented by the Clerk.

**11. To receive any items for inclusion on the next agenda and to note the date of the next meeting**

Items to include on the next agenda:- Poppy Wreath, Consider issues with the lack of communication and support from NNDC.

Clerk to contact Cllr Housden and invite him to attend our next meeting or send along a report/updates in his absence.

The next meeting will be held on Tuesday 29 November 2022 at 7pm.

The Chairman closed the meeting at 8.06pm.

Signed by Chairman: ..... Date: .....